

THE TOWN OF FOREST HEIGHTS  
RESOLUTION 71-20

**A RESOLUTION TO APPROVE A CONTRACT WITH TRI-STATE SOLUTIONS OF MARYLAND, LLC FOR LANDSCAPING AND SNOW REMOVAL SERVICES**

Introduced By: Mayor Habeeb-Ullah Muhammad

**WHEREAS**, the Charter, Section 33-83 states that the Town shall have the power to do whatever may be necessary to protect town property and to keep all Town property in good condition; and

**WHEREAS**, the Town Ordinance Code, § 20.4(a)(4) mandates that a purchase of \$10,000 or more must be approved by the Council and shall be procured competitively by advertising a request for invitations to bid or a request for proposals, and that a minimum of three (3) bids or proposals are typically required to award a contract; and

**WHEREAS**, pursuant to Resolution 65-20 approved on November 18, 2020, the Town Council having received six (6) proposals and awarded a bid for snow removal and landscaping services as described in Request for Bids (RFB 03FH (sic) [RFB 04FH]) to Tri-State Solutions of Maryland, LLC, which is to be paid from the FY 21 Budget's designated line item; and

**WHEREAS**, pursuant to the FY 21 Budget approved by the Council, Line Item # 7263 was appropriated for \$30,000; and

**WHEREAS**, as stated in the RFP, (i) the initial contract term shall run from November 1, 2020 through November 1, 2021, (ii) with the possibility of extension for an additional five (5) years, and (iii) with the possibility of an annual price adjustment not to exceed the CPI, provided an contract term extension and/or price adjustment is approved by Council; and

**WHEREAS**, as stated in the RFP, the scope of work is: (i) snow must be removed and/or salt must be spread for approximately 9 miles of local (i.e., municipal) residential streets in accordance with specifications, and (ii) spring and fall cleanup for 21 enumerated Town-owned properties and regular lawn care and maintenance during the period of April 1st through October 30th, which is to include a Fertilizer program; and

**WHEREAS**, according to an article published by WUSA Channel 9 on October 28, 2020, the District of Columbia can expect around 9 inches of snowfall this winter, which is half the city's average accumulation but fifteen times last year's amount; and

**WHEREAS**, the Town staff recommends that the contract for landscaping and snow removal services with Tri-State Solutions of Maryland, LLC be approved.

**NOW THEREFORE BE IT RESOLVED**, that the Town Council hereby approves the contract for landscaping and snow removal services with Tri-State Solutions of Maryland, LLC, according to the terms and conditions stated therein, as attached hereto and incorporated by reference herein as Exhibit A.

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**AND BE IT FURTHER RESOLVED**, that the Mayor shall be authorized to sign the contract on behalf of the Town consistent with the scope of work, terms and conditions set forth in the RFP previously approved by the Council that further includes a non-refundable Seasonal Mobilization Retainer fee which shall be used to cover costs including mobilization and other opportunity costs; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon passage.

PASSED this 7 day of December 2020.

**APPROVED:** By Resolution of the Town Council of The Town of Forest Heights, Maryland

ROLL CALL VOTE

MUHAMMAD

KENNEDY II

NOBLE

BARNES

HINES

WASHINGTON

ATKINSON

YEA/NAY/ABSTAIN/ABSENT

Yea  
Yea  
Yea  
Yea  
Yea  
absent  
Yea

ATTEST:

THE TOWN OF FOREST HEIGHTS,  
MARYLAND

**SIGNATURE ON FILE**

Sherletta Hawkins, Town Clerk

**SIGNATURE ON FILE**

By:

Mayor Habeeb-Ullah Muhammad, Mayor

**SIGNATURE ON FILE**

By:

Calvin Washington, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 7 day of December 2020 with 6 Aye votes and 1 Nay votes the aforesaid Resolution 71-20 passed.

**SIGNATURE ON FILE**

Sherletta Hawkins, Town Clerk

Exhibit – (A CONTRACT AGREEMENT - (BID NO.: FHRFB-03/04 - Snow Removal and Landscaping)